

## **Technical Equipment and Services Request Form**

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Technical equipment and services are only available in the auditorium and at the personal availability of members of our technical team. Payment of \$25 per hour per person is required within 30 days of the event (payable to the individuals and mailed to the offices of Tri-State Fellowship).

Today's date \_\_\_\_\_

Event date(s) \_\_\_\_\_

Event times (beginning and ending) \_\_\_\_\_

Name of ministry \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Name of person completing form \_\_\_\_\_ Phone # \_\_\_\_\_

Name of contact person for organization \_\_\_\_\_ Phone # \_\_\_\_\_

Name of Tri-State contact person (required) \_\_\_\_\_ Phone # \_\_\_\_\_

**Description of sound request** (please fully describe all possible sound needs):

**Description of lighting request** (please fully describe all possible stage lighting needs):

**Description of projection request** (please fully describe all possible projection needs):